

## *How to Obtain Important Documents*

### **Texas Identification Card (\$10 - \$15)**

(See Attachment A)

#### **Texas Department of Public Safety**

6413 Woodway Drive

Fort Worth, TX 76133-5536

General Information

817-294-1075

<http://www.txdps.state.tx.us/>

### **Texas Driving License (\$10 - \$24 and CDL's are \$60 depending on your endorsements)**

(See Attachment A)

#### **Texas Department of Public Safety**

6413 Woodway Drive

Fort Worth, TX 76133-5536

General Information

817-294-1075

<http://www.txdps.state.tx.us/>

### **Texas Birth Certificate**

#### **Tarrant County**

[www.tarrantcounty.com](http://www.tarrantcounty.com)

1800 University Dr, Fort Worth – 817-884-1195

To obtain your TEXAS BIRTH CERTIFICATE you must present (2) two of the following documents:

Valuate Driver License or ID card

TB Card

Current Bill in your name

Military records

School Records

Social Security Card

Voters Registration Card

Texas Inmate Card (Actual Card)

Medicaid Papers

### **Medical Records**

To obtain your Medical records contact the hospital records department where you were hospitalized and request that a copy of your person records be mailed to you. The copies of your records should cost less then \$5.00

## **Out of State Birth Certificate**

Go to the computer and Goggle the Vital Records from your state. *Example: go to the computer type in Google.com in the address bar. When Google.com comes up type in Louisiana Vital Records and when the site comes up look for how to request a for a birth certificate and following he direction from there.*

## **School Records**

To obtain your school records contact the Independent School District records department where you attended school and request a copy of your **Transcript**. The copies of your records should cost less then \$5.00

Fort Worth Student Records  
100 N. University Dr.  
Fort Worth 76107  
Transcript Department: <http://www.fortworthisd.org/>  
817-871-2344

## **Medical Records**

To obtain your Medical records contact the hospital records department where you were hospitalized and request that a copy of your person records be mailed to you. The copies of your records should cost less then \$5.00

## **Voter's Registration Card**

To obtain your Voters Registration Card applications go to one of the following places

### **Tarrant County Election Administration**

2700 Premier

Directions:

East on Interstate 30

North on Interstate 35

East on NE 28<sup>th</sup> St.

Left on Sylvania Ave.

Right on Premier

(817)884-1115

<http://www.tarrantcounty.com/evote/site/default.asp>

### **Any Post office**

#### US Post Office

[www.usps.com](http://www.usps.com)

251 W Lancaster Ave, Fort Worth

817) 870-8102

### **Fort Worth Central Library**

500 W 3rd St.

Fort Worth, TX 76102

(817) 871-7701

## **Social Security Card (Form SS5 or Numident – Original SS application)**

Request an SS5 Form from the following locations

Social Security Administration  
Federal Building, 1<sup>st</sup> Floor  
819 Taylor Street  
Fort Worth, Texas 76102

Social Security Administration  
2785 Alta Mesa Blvd.  
Fort Worth, Texas 76140  
I-35 South at Alta Mesa, Westcreek – across from the sonic

1-800-772-1213

## **Immigration Papers**

### **Catholic Charities**

4200 South Freeway (In the Tower)  
Suite 200 (Second Floor)  
Fort Worth, Texas 76115  
817-920-7733

Mon-Fri 8:30 AM – 11:30 AM  
First Come First Served bases  
\$30 processing fee

## **Lighthouse Services Financial Assistance**

To Obtain ONE of the following important documents:

**Texas Identification  
Birth Certificate  
Unexpired Drivers License**

Must See **Michael Hatcher**  
At  
Eastside Workforce Center  
4701 E. Lancaster  
on Tuesdays at 10:00 AM

## **How to make corrections on your Texas Birth Certificate**

### **Civil Courts**

Family Court  
100 N. Houston St.  
4<sup>th</sup> Floor  
817-884-1264

### **Texas State Vital Records**

1-888-963-7111

## **How to add the Father to your Birth Certificate**

### **Tarrant County**

[www.tarrantcounty.com](http://www.tarrantcounty.com)  
1800 University Dr, Fort Worth  
Blanca: 817-884-1195

## *How to Obtain Important Document's*



### **Providing Financial Assistance**

To Obtain ONE of the following important documents:

**Texas Identification  
Birth Certificate  
Unexpired Drivers License**

(If your Drivers License has been suspended we do not provide financial assistance to re-instate your License. And we do not pay for CDL License)

On TUESDAYS at 10:00 AM  
You must be at the  
Eastside Workforce Center  
4701 East Lancaster

Call Michael Hatcher at 8170846-9881 for additional information