

**REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR PROVIDING  
PROFESSIONAL ENGINEERING CONSULTANT SERVICES  
TO THE CITY OF FORT WORTH, TEXAS**

**Addendum #1**

The City of Fort Worth will select consultants to provide professional engineering services for the design of the following arterial streets and collector streets using Gas Well Revenues and other funding sources. A third project has been added to the request for qualifications with this addendum:

	<b>PROJECT</b>	<b>LIMITS</b>	<b>DESCRIPTION</b>
1.	Hulen Street	Carriage Crossing to Cleburne Rd	2 lanes of Major Arterial with bike lanes and sidewalks
2.	Thompson Road	Old Denton Road to Flowertree Dr	Minor Collector including bike lanes and sidewalk
3.	Litsey Road	Cleveland Gibbs Road to Independence Parkway	4 lanes of Major Arterial with bike lanes and sidewalks

**Scope of Services**

It is anticipated that agreements will be executed for each project with durations of approximately 12 to 16 months to complete the design of construction plans and contract documents for letting by the City or TxDOT that may include, but not limited to the following items:

- project management
- public involvement and meetings
- field surveying and R.O.W. mapping
- roadway plan and profiles
- cross sections
- environmental studies
- geotechnical investigations and pavement design
- subsurface utility investigations
- storm drains
- hydrologic and hydraulic studies
- culverts
- railroad crossings, railroad design, tracks and signals
- waterlines
- sewer lines
- traffic control
- storm water pollution prevention
- traffic signals
- street lights
- pavement markings
- signs
- utility relocations
- contract documents and specifications
- construction cost estimates
- coordination with City of Fort Worth, TxDOT, Tarrant County, Fort Worth Transportation Authority, Fort Worth Arts Council, US Army Corps of Engineer, railroads, utility companies and other agencies.

Funding for these projects is from the City's Gas Well Revenues and other funding sources. It shall be the responsibility of the CONSULTANT to determine, understand and utilize all current City and TxDOT design standards, where applicable.

## **General Proposal Requirements**

Proposals submitted in response to this RFQ should comply with the requirements as described herein, and shall include the following items:

- Understanding of Project Scope: Provide a summary of your firm's understanding of this project as well as the firm's approach to completing multiphase and time sensitive projects of this nature, including specific work elements to be accomplished from the project's beginning through completion.
- Project Management and Approach: Provide a summary analyzing the various tasks and summarizing the course of action necessary for completion of the project within the allowable timeframe. For the purpose of this RFQ, please focus the project understanding and approach on the design and construction of the listed arterial and/or collector streets. This may or may not help in determining the project that the City selects for the proposing firm to design.
- Project Team and Key Professional Member Resume: Provide resume of key personnel of the project team and their respective backgrounds, experiences, and project responsibilities. The listed project manager may not be replaced after the selection process without prior approval from the City. An organizational chart should also be provided.
- Project Schedule: Flexibility in reacting to customer requirements is important to this project. The City expects the Consultant to be responsive to the schedule to meet our customer's needs, even if it means adding resources during the course of the project. Provide a preliminary schedule of work to be performed, clearly indicating the start and stop dates of each task. Provide information on the ability to bring additional resources to the project in order to accelerate the schedule, should that be required.
- Experience with Related Project and References: Provide a record of three projects similar in size and scope to these projects and completed within the past ten years. Provide the cost of each referenced project. Each referenced project shall include names, telephone numbers and fax numbers of responsible individuals who may be contacted as references. Project staff with experience on these projects that are proposed for this project should also be identified.
- M/WBE Compliance Efforts: In accordance with the City of Fort Worth Ordinance 15550, the City of Fort Worth has goals for the participation of minority business enterprises and women business enterprises in City contracts. You may obtain a copy of the M/WBE Ordinance from the Office of the City Secretary or the M/WBE Office. All firms submitting proposals will be required to submit information concerning the M/WBEs that will participate in the contract to meet the City's goal of 20 percent for Hulen Street, 21 percent for Thompson Road, and 26% for Litsey Road. The information will include: (1) the name, address, and phone number of each M/WBE; (2) a detailed description of the work to be performed by each named M/WBE and (3) the overall M/WBE percentage you will achieve.

All M/WBE businesses must be certified or in the process of being certified by the North Central Texas Regional Certification Agency (NCTRCA) or the Texas Department of Transportation (TXDOT), highway division. The firm(s) must be located in the marketplace which includes the nine counties of: Tarrant, Parker, Johnson, Collin, Dallas, Denton, Ellis, Kaufman and Rockwall or doing business in the marketplace during negotiations related to this proposal. Please contact the City's M/WBE Office at 817-392-6104 if you have any questions concerning the M/WBE requirements.

**Selection Criteria:**

The proposed team must demonstrate that a professional engineer registered in Texas will sign and seal the work to be performed on the contract. Also firms shall be registered with State Board. Being located in the City of Fort Worth is not a criterion.

The proposals shall be evaluated using the following criteria:

- ◆ Project understanding and approach
- ◆ The project manager's experience with similar projects
- ◆ Experience of the task leaders and team members with similar projects
- ◆ Ability to meet project deadlines

Based upon the selection committee's evaluation of the RFQ responses and any other information the selection committee deems pertinent, the City of Fort Worth may either select the most highly qualified providers with which to negotiate fair and reasonable contracts or may 'short list' respondents at which point those respondents may be invited to make a presentation to the selection committee.

**Basis of Payment:**

The basis of payment for design services will be lump sum. Some services such as construction administration could be requested on an hourly, not to exceed fee basis.

**Deadline for Submittal:**

Six (6) copies of the statement of qualifications on 8-1/2" x 11" paper (6 pages maximum excluding the cover sheet and appendices) in 12 point font size and single sided will be accepted by hand delivery, or by mail, until **4:00 p.m., Thursday, July 23, 2009**, at the Transportation and Public Works Office, 1000 Throckmorton Street, 2nd Floor, Fort Worth, TX 76102. Responses shall be placed in a sealed envelope addressed to Mr. Patrick Buckley, P.E. and clearly marked "Statement of Qualifications for Arterial and Collector Streets.

Questions should be directed to Patrick Buckley at (817) 392-2443 or Patrick.Buckley@fortworthgov.org. Additional information can also be obtained at <http://www.fortworthgov.org/purchasing/>